



Vacancy / Job Posting

Job Title: Nutrition Coordinator
Department: Clinical
Reports to: Chief Operating Officer

Position summary: Following CHASS policies and standards, this professional position assumes primary responsibilities for planning, implementing and evaluation of nutritional services for CHASS patients. Provides direct services as required; functions as a member of the health care team providing services with other health care professionals for the same client or group of clients.

Essential duties and responsibilities:

- Identify nutritional needs of clients through individual assessment.
- Plan and develop programs to meet individual and group needs.
- Maintain program standards that are consistent with guidelines and theoretical base used by the profession.
- Teach and counsel individuals and groups to meet the nutritional needs of clients.
- Shows sensitivity to personal preference and ethnicity in developing plans for individuals.
- Maintain confidentiality of information about clients.
- Maintain records of service rendered in appropriate software program.
- Reports on nutritional aspect of clients by participating in team conferences.
- Provide one-on-one consultation with clients who are identified as high risk including appropriate referrals and identifying community resources.

Special requirements, qualifications, Licenses or certifications:

Ability to speak fluent Spanish preferred.

Education: Two years of nutrition or health education experience. Previous experience in a community health program or a health setting preferred.

Certificate/License: Registration as a Registered Dietitian with the American Dietetic Association; registration must be maintained for continued status in this employee classification. Current Michigan Driver's License.

All candidates interested in applying, must submit their written request and resume to Angela Salgado, Human Resources Director asalgado@chasscenter.org